

Councillors Collins, Dykstra, Fabb, Gifford, Land, Parker, and Withams of

## **WARBOYS PARISH COUNCIL**

ARE SUMMONED TO THE NEXT ASSETS & MAINTENANCE COMMITTEE MEETING

To be held on Monday 16<sup>th</sup> September 2024 at 7.30p.m.

At Warboys Parish Centre Hall, High Street, Warboys PE28 2TA

**Signature** Mrs J Drummond **10<sup>th</sup> September 2024**

Parish Clerk to Warboys Parish Council

*The Public and Press are cordially invited to attend.*

## **AGENDA**

### **AM 1/24 WELCOME**

### **AM 2/24 APOLOGIES FOR ABSENCE**

### **AM 3/24 MEMBERS INTERESTS**

#### a) Declarations

To receive declarations from Members as to disclosable pecuniary and non-statutory disclosable interests and the nature of those interests in relation to any agenda item.  
(See note below)

#### b) Dispensations

To receive written requests for dispensations for disclosable pecuniary interests (if any) and to grant any requests for dispensation as appropriate.

**ALL Dispensations are to be made before the start of the meeting.**

### **AM 4/24 OPEN FORUM**

Open Forum of ten minutes duration for members of the public to address Councillors. If no members of the public are present the meeting will continue.

*At the close of this agenda item members of the public will no longer be permitted to address the Council.*

### **AM 5/24 COMMITTEE TERMS OF REFERENCE**

To review, confirm and sign the committee terms of reference.

### **AM 6/24 REVIEW COMMITTEE BUDGET AND EXPENDITURE**

To note current income and expenditure for 2024-25 to date for the Assets & Maintenance Committee.

### **AM 7/24 REVIEW ASSET REGISTER**

To receive a current record of the council's asset register.

### **AM 8/24 REVIEW CURRENT COUNCIL RISK ASSESSMENT**

To approve the Council's updated risk assessment.

### **AM 9/24 MAINTENANCE SCHEDULE FOR ASSETS**

To discuss and consider the requirements for the council's current assets to create a maintenance schedule.

### **AM 10/24 EXPLORE GRANT FUNDING OPPORTUNITIES SHEEP DIP**

To discuss and explore grant funding opportunities for restoring the sheep dip/Heath Pond.

### **AM 11/24 JUBILEE CLOCK TOWER CLOCK WINDER**

To discuss and confirm intentions moving forward with clock winding and adding an additional volunteer to support the works.

### **AM 12/24 NOTICES AND MATTERS FOR THE NEXT ASSETS & MAINTENANCE COMMITTEE AGENDA**

For members of the Committee to raise any matters to be included in the next agenda.

### **MEETING CLOSED**

*(Note:*

*Members are reminded of the need to declare any disclosable pecuniary or non-statutory disclosable interests in any item appearing on the agenda or to be discussed at the meeting and to give the reason for the disclosure. Disclosure should be made at the commencement of the meeting or otherwise as soon as the interest becomes apparent*

*A Member who declares a disclosable pecuniary interest that has not been registered with Huntingdonshire District Council must register that interest with that authority within 28 days of the meeting.*

*A Member who has declared a disclosable pecuniary or non-statutory disclosable interest must leave the room when the item is being discussed, unless a dispensation has been granted by the Council. Applications for a dispensation using the approved form must be submitted to the Clerk prior to the commencement of the meeting for items appearing on the agenda or, in the event of an additional item, prior to that item being discussed.*

*Failure to comply with the legislation in relation to disclosable pecuniary interests is a criminal offence, subject to a maximum fine of £5,000 and/or disqualification from being a councillor for up to 5 years.*

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